

Request for Disconnection/End of Service Responsibility

Note: We do not disconnect services on Fridays, weekends, or on the business day before a holiday. Requests that involve these days will be covered on the first available business day. If another party has assumed responsibility for the location, the account will not be physically disconnected.

Please fax this form to **(907) 780-3571**. Next, call us at **(907) 780-2222** to ensure we received your fax. You can also drop this in our box at **Juneau A&P** or **Super Bear**, or at our **Lemon Creek office**. If e-mail is more convenient for you, the e-mail address is service@aelp.com. Make sure you include all the information that is required to end your service. If you have not heard from our staff within two business days after e-mailing your request, please call the above number to ensure your request was received.

Your account name(s) _____

Your service address _____

Your account number _____

The date you want service discontinued in your name _____

Your forwarding address _____

Your daytime phone number _____

Your signature _____ Date _____

Your closing bill will include your usage from the point of the last regular meter reading, through the time when the meter is read to close your account.