



ALASKA ELECTRIC LIGHT AND POWER COMPANY

(907) 780-2222 FAX (907) 780-3571  
5601 TONGARD COURT, JUNEAU, AK 99801-7201

## Request for Disconnection/End of Service Responsibility

**Note: We do not disconnect services on Fridays, weekends, or on the business day before a holiday. Requests that involve these days will be covered on the next available business day. If another party has assumed responsibility for the location, the account will not be physically disconnected. We require a one business day advance notice.**

Please fax this form to **(907) 780-3571**. Next, call us at **(907) 780-2222** to ensure we received your fax. You can also drop this in our box at **Juneau A&P** or **Super Bear**, or at our **Lemon Creek office**. You can also email this information to [service@aelp.com](mailto:service@aelp.com).

Your account name(s) \_\_\_\_\_

Your account number \_\_\_\_\_

Your service address \_\_\_\_\_

Your location number \_\_\_\_\_

The date you want service discontinued in your name \_\_\_\_\_

Your forwarding address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Your signature \_\_\_\_\_

Your closing bill will include your usage from the point of the last regular meter reading, through the time when the meter is read to close your account.

|  |                          |
|--|--------------------------|
| OFFICE USE ONLY  | SERVICE ORDER DATE _____ |
|  | SERVICE ORDER # _____    |
| BTA <input type="checkbox"/> YES <input type="checkbox"/> NO | DISC. TYPE _____         |